

Clery Act Reporting & Compliance Iowa Summer Music Camps (ISMC)

All ISMC staff are considered Campus Security Authorities (CSA) and are required to report crimes under the Clery Act to The Office of Clery Compliance utilizing the [Campus Security Authority Report Form](#). Report all suspected crimes to the The Office of Clery Compliance including murder, aggravated assault, rape, fondling, incest, robbery, burglary, arson, and motor vehicle theft (e-bikes and mopeds). Violence Against Women Act crimes: dating violence, domestic violence, and stalking are included. Also Hate crimes (theft, simple assault, intimidation, destruction/damage/vandalism of property). Finally, all weapon, drug, and alcohol offenses must be reported (not intoxication alone, only possession.)

It is not the responsibility of ISMC staff, volunteers, or participants to investigate claims of a criminal incident, that is the responsibility of the proper authorities. Contact the UI Police department immediately at (319) 335-5022 or 911, if you become aware of a crime that is a serious or continuing threat.

Reporting Procedure

In the event of a suspected crime as listed above, immediately notify a music camp counselor, faculty or staff member, camp director, or university police. The following information should be collected and reported to The Office of Clery Compliance when made aware of a suspected crime:

- Incident Location
- Date Reported
- Date and Time of Incident
- Incident details including enough information to classify the incident.

Note: Victim identity is optional but not required. If included, this information will remain confidential as allowed by Iowa or federal law. This is only used to prevent possible overreporting.

Reporting to The Office of Clery Compliance does not mean the incident was reported to the police. No investigations will be done after the Clery Act report. It is only done for crime statistic purposes to comply with federal law. If a victim wishes to file a police report, UI Police must be contacted directly at (319) 335-5022.

Hawk Alert Notification

ISMC staff and student participants will be notified of Hawk Alerts by cell phone and/or email.

The current operating status of the campus and a history of recent Hawk Alerts are located on the [Emergency Information](#) website of the University of Iowa.